



GENERAL MEETING MINUTES

KATHERINE SOUTH PRIMARY SCHOOL

03/06/2024 KSPS LIBRARY 5:15PM

MEETING 3 OF 8

ACKNOWLEDGEMENT OF COUNTRY

I acknowledge the First Australians as the traditional custodians of the land on which we meet today. I pay respect to the Elders of the community, and extend my recognition to their descendants, past, present and emerging.

1. OPEN/WELCOME

2. ATTENDANCE *Robert Chapman, Karisa Morrison, Bidy Moran, Jypsie Hoult, Marnie Hopkins, Michelle Righton, Marg Chamberlain, Steve Miles, Pruce Dickens, Stacey Shardlow, Maria Lee and student leaders Jayde Devereux and Cooper Shardlow*

3. APOLOGIES *Estelle Taylor, Malika Wright, Shayla Rice*

4. CONFLICT OF INTEREST DISCLOSURE *(nil)*

5. STUDENT REPRESENTATIVES

Representatives from the Student Council attended – School captain Cooper Shardlow and School Vice-captain Jayde Devereux

6. MINUTES OF PREVIOUS MEETING

*There were some issues with being able to open documents as for some they were requiring access to be provided while others didn't have any issues. Karisa added everyone to the google doc prompt and will explore further as unsure why this has occurred as each document is either word or PDF. Acceptance of the minutes moved by Rob Chapman and seconded by Bidy Moran
Motion recorded by Secretary*

7. BUSINESS ARISING FROM MINUTES

- *Bidy unable to locate written document in regard to the meeting held with Warren Giles about the cost of staff accommodation.*
- *Gmail accounts have been set up and active*
- *Template to record motions been received and Karisa to update*

8. CORRESPONDENCE IN

9. CORRESPONDENCE OUT

- *Email trail to Warren in regard to extending Marg's contract, Marg has informed that there is a process to ensure a well-supported and detailed handover is provided and that document is already in progress.*
- *Email from Rob in regard to bus survey and addressing the bus issues*



10. BUSINESS ARISING FROM CORRESPONDENCE

11. SCHOOL BUS SERVICE

- Survey to the bus company needs to have a few minor changes such as the titled to territory transit bus service to then be distributed to the school community to capture feedback.
- Discussion occurred to also having one that is for the drivers to complete to capture their perspective.
- Bidy will approach Peter from the bus company and provide feedback to Rob
- Proposed to address all school principals to address the bus concerns
- The school bus service is not operated by the department of Education and is managed by DIPL who then a contract with Territory transit have to provide a service to school children.
- Discussion to explore funds available for a \$200 subscription to survey money otherwise option of Microsoft survey could be options to collate information captured from surveys.

Motion Accepted: That the Council endorses the letter to other School Councils in Katherine to discuss improvements to the school bus service

Motion accepted: That the Council endorses the proposed survey of parent attitudes to the school bus service

Moved by rob Chapman and seconded By Bidy Moran

12. ENGAGEMENT WITH THE SCHOOL COMMUNITY

- Ideas for the School Council to engage better with the school community, such as meetings at Pop Rocket, BBQs, working bees, etc.
- Working bee discussed as the appearance of the school is not as good as what it could be. Previously working bees have supported gardening, cleaning of the storerooms and again these tasks would be included as they do need some attention.
- Kennards hire previously have been generous with the loan of equipment but before approaching will need a list if task to identify the equipment that may be required.
- Identified sink hole under the swings and the shade sails are in process
- Working Bee sub committee to be identified to help coordinate and liaise with Shayla and Marg to obtain a list of tasks to be completed.
- For other school engagement opportunities will be left for the time being and discussed with the new principal,

13. PRINCIPAL REPORT (circulated to all members prior) (Motion recorded by Secretary)

- Marnie presenting positive school culture information was beneficial, Marnie provided a brief overview of what has been delivered and what is yet to be delivered with the desired outcomes and identifies core values and acknowledge that this will vary with each person.
- The ladder of interference explained
- Identifying the language uses of not having rules but having agreements and how that can change the dynamic and behaviours for some.
- Marnie will provide a update at the next meeting.
- Marg confident that the school will continue to improve when she leaves as there has been so much growth already and the commitment from staff and council
- Cultural coordinator Robbie is now spending time in preschool to build relationships with those students before they enter the primary school.
- Preschool currently has 30 enrolments

Acceptance of report moved by Steve Miles and seconded by Bidy Moran



KATHERINE SOUTH

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14. TREASURER REPORT (circulated to all members prior)

- Shayla unable to attend but all reports have been emailed and most also printed
- Council agree to have the \$5000 moved to fund the requirements for the decodable.
- There are now additions reports that will be included as previously discussed, there was a change when the system changed so additional reports will be required and Shayla now has a list and aware and has provided those in advance.
- Fundraising funds must be allocated to something specific and used for that item, those funds cannot be allocated to other areas or used for other purposes.
- Discussion occurred to have minutes uploaded to website and upcoming agenda. Mixed views in regard to having all attachments also uploaded as this meeting had 17 attachments, suggestion also made to then have a n option to request financials or a link to where they could be found.
- Acceptance of the report moved by Rob Chapman and seconded by Bidy Moran

Motion; Funds allocated to decodables moved by Rob Chapman and seconded by Bidy Moran with all those attending in favour

15. CHAIRPERSON REPORT (circulated to all members prior)

- Report sent via email with key points being
- The recruitment of Principal and assistant principal not yet public, it is a long process as from the panel goes to the department and there is a 10 day appeal process before he can then be made public.
- Hoping there is an update and the public informed of outcomes within the next 2 weeks
- Concerns raised that the school is entering almost 12mths of unstable leadership and concerns that there will be more students leave the school over the holidays as it appears there is still no principal which adds to families concerns regarding stability for their child.

Acceptance to move the report by Rob Chapman and seconded by Karisa Morrison

16. REPORTS FROM COMMITTEES nil

17. GENERAL BUSINESS

- Calendar of events throughout the year that council would possibly be involved with. Shayla provided a calendar with dates marked and Rachel Jay will provide a list of items that are required for the science fair, The beat festival is also coming up and council will need consider if providing a stall or not.
- Making council meetings more sustainable and breaking barriers to attend
A barrier is the timing and childcare in the evenings, Steve will ask his daughter if she would be willing to provide care for those that need to bring children and possibility of snacks provided
- Confirm process for out of session items to be carried over to next meeting
- Confirm time frame for agenda and reports to be sent out and discuss development of standing orders, including possible subcommittee. - to be carried over
- Clarification of KSPS screen time policy there is a digital copy, but it needs to be reviewed and
- Quote for decodable – provided and agreed to have funds allocated to purchase the resources as discussed at the last meeting.
- Master Plan and SIP have been provided to be reviewed and discussed later

18. ANY OTHER BUSINESS (items to be included on the next meeting agenda)

- Bidy will arrange a morning tea for Wednesday week 9 with agreed to the value of \$500
- Marged thank for her time and support while at KSPS
- Letter to Warren draft to address the cost of accommodation moved by all except one.
- Suggestion made to have reports on whiteboard to review

19. DATE OF NEXT MEETING; Monday 29th July 2024

20. CLOSE 7.02PM



Action items

Person responsible	Action Item
Biddy	To Contact Peter in regard to the bus concerns
Rob	To Draft a letter to the bus company after Biddy has spoken to Peter to capture the driver's perspective.
Rob	Changing the title of the survey
Shayla/Marg	To look at the budget and see if the school is able to cover the cost of a subscription to the likes of survey monkey
Biddy	Follow up with the school Shayla/Gary in regards to a jobs list that needs to be completed and speak with Kennards about equipment hire
Steve/ Agenda item	Facility reports to provide an update at the next meeting
Steve & Biddy	Coordinate as a subcommittee to schedule a working Bee to assist with the upkeep of the school grounds
Prue	Send the link for tidy towns to Marnie to explore further and provide feedback
Marnie/ Agenda item	Feedback to be provided from the focus presentation positive school culture at the next meeting
Rob/Shayla	Having previous minutes uploaded to school website
Marg	Marg to follow up with Shayla about the accommodation costing and if there is any further updates
Rachel Jay	Events that council could be included in such as the science fair, a list of what is required for the science fair to be provided to Rob
Marnie	To pass on the screen time policy to be reviewed as needs to be updated.
Biddy	To organise a morning tea for Wed of week 9 for staff